Resume, College or Work Application, Thankyou Letter Lesson

Students will create a Resume, Complete a Work Application or College Application, and write a Thank you Letter.

Advisors: Please explain the purpose of a resume and why the students are creating it. Have students create the resume using any resource (i.e. Microsoft word, RTC completer resume form, pathwayswv.org-student tab, CFWV.com) Have students save this in their OneDrive to be able to update at a later time/year.

Advisors: Please explain the purpose of filling out a college application or work application. Have students find a sample application on any website and complete.

Advisors: Please explain the purpose of a Thankyou letter and have students complete a short letter.