Junior Portfolio Checklist

Must be returned to school counseling office by April 1 after Advisor has approved and signed

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WVEIS Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Portfolio Requirement for High School Students**

* Students must complete **5 activities per year in addition to the required components** and add them into an electronic portfolio such as OneDrive. The asterisk (\*) activities are required and must be added into the portfolio.
* Upon completion of all components, students will receive 1 credit. (One full credit with the class of 2019, .25 credit every year for completion)

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| **Junior** | Check Upon Completion |
| 1. | **\*PEP (Personalized Education Plan)** |  |
| 2. | **\*Resume-include list of activities and awards-must be updated yearly with three names of references.**  |  |
| 3. | ASVAB Scores or Technical Center Credentials  |  |
| 4. | Complete Work Application or Verification from Employer |  |
| 5. | Three Letters of Recommendation for Employment, Scholarships, or College Applications. (Non-Family Member)  |  |
| 6. | Video or Photos of a Presentation/Project (Classroom, club, community/civic organization, etc.)  |  |
| 7. | Experiential Learning  |  |
| 8. | Attendance Record- Not to exceed 4/block or 8/period, non-school related-After April 1 |  |
| 9. |  Graded Research Paper from any course area. (History, Science Lap Report, etc.) |  |
| 10. | ACT Scores and/or SAT Scores |  |
| 11. | Evaluating Junior Year-LINKS Lesson or other lesson provided by school counselor |  |
| 12. | Advanced Placement Scores |  |
| 13. | Dual Credit College Transcript |  |
| 14. | Benchmark Scores/WIN Scores |  |
| 15. | Graded Writing Sample from any course area |  |
| 16. | Certificates from Awards, Achievement, Honors, Service Clubs, Leadership of Community Club, etc.  |  |
| 17. | Evidence of Community Service (Examples-Certificates from 4-H, Church Groups, etc.) |  |
| 18. | Benchmark Scores  |  |
| 19. | WIN Scores from the Tech Center  |  |

Student has satisfied requirements to be awarded credit \_\_\_\_\_\_\_\_\_\_.

Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_